



68th Annual Conference Southeastern Association of Tax Administrators

July 15 - 18, 2018
Nashville, Tennessee

Conference Registration Form

Delegate Name				Name Preferred on Name Tag			
Mr.	Mrs.	Ms.					
Job Title/Position		Agency/Employer		Division/Section			
Business Street Address				City		State	ZIP Code
Telephone Number		Fax Number		Email Address			

Do you have any dietary restrictions or special needs? If yes, list needs/instructions below.

Guest 1 Name	Guest 2 Name	Guest 3 Name
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Youth 1 Name (5 to 17 years of age only)

Youth 2 Name (5 to 17 years of age only)

Youth 3 Name (5 to 17 years of age only)

Youth 4 Name (5 to 17 years of age only)

Please indicate the activities you, your guest(s), and youth will attend during the conference.

Activities included in the conference registration fee:

	Delegate	Guest 1	Guest 2	Guest 3	Youth 1	Youth 2	Youth 3	Youth 4
Welcome Reception — Sunday, July 15								
Youth Welcome Reception --- Sunday, July 15								
Adventure Science Center (lunch provided) --- Tuesday, July 17								
Youth Outing to Laser Quest— Tuesday, July 17								
Reception/Closing Banquet — Tuesday, July 17								

The Guest and Youth Information Form must be completed for the guest(s) and youth listed above.

The SEATA Release & Waiver of Liability & Indemnity Agreement Form for Minors must be completed for each youth participant.

These forms can be found on www.SEATA2018.com.

Optional activity requiring an additional fee for Sunday, July 15:

Youth must be accompanied by a parent/guardian on this optional activity. You must register no later than June 13, 2018 to participate.

Topgolf (\$60, food included)

		Fee if paid on or before July 1, 2018	Fee if paid after July 1, 2018	Topgolf Event (fee shown above)	Fees Due
Government Delegate	x	\$300	\$300	+ \$ _____	= \$ _____
Industry Delegate	x	\$500	\$525	+ \$ _____	= \$ _____
Guest (No. _____)	x	\$125	\$125	+ \$ _____	= \$ _____
Youth (No. _____)	x	\$100	\$100	+ \$ _____	= \$ _____
Payment Method: Credit Card/PayPal		Check (Payable to SEATA)		Total Amount Due: \$ _____	

Please send completed registration form and payment to:
Darrell W. Smith, Executive Director
Southeastern Association of Tax Administrators
3672 Overlook Drive
Tallahassee, FL 32311-7863
Phone: (850) 577-0007 Fax: (850) 577-0010
Email: seatastates@comcast.net

Refund Policy for Optional Activities:
Cancellations must be made by July 1 to receive a full refund. No refunds will be issued for cancellations received after July 1. SEATA reserves the right to cancel any of the optional activities (and will issue a full refund) if the minimum number of participants for the activity is not met. Refunds will not be issued for conference or optional activity no-shows.

For Office Use Only
Credit Card Payment Amt: _____
Check Payment Amt: _____
Check Number: _____
Received By: _____
Date: _____